From: Carlson, Dan
Sent: Monday, December 07, 2015 12:05 PM
To: 'Jeff Lightheart'
Cc: Russell, Kevin; O'Connor, Mike
Subject: RE: Burgerville Corvallis

Hi Jeff,
Nice to hear from you. Sounds like an exciting project!

The main point of contact will be Kevin Russell, Project Manager 541-766-6709. Our plans examiners are called Project Coordinators. Your assigned PC will be Michael O'Connor (541) 766-6538. I copied Kevin and Michael on this reply so you'll also have their email. Best place to start would be scheduling a free predevelopment meeting or application intake meeting with Kevin.

Our website is www.CorvallisPermits.com and we have a lot of info there.

We are looking forward to working with you. Best regards,
-Dan

Dan Carlson
City of Corvallis, Development Services Manager
Building Official
(541) 766-6539 direct
dan.carlson@corvallisoregon.gov
Online: CorvallisPermits.com

From: jefflightheart@gmail.com [mailto:jefflightheart@gmail.com] **On Behalf Of** Jeff Lightheart
Sent: Monday, December 07, 2015 11:46 AM
To: Carlson, Dan
Subject: Burgerville Corvallis

Dan:

We are the architectural firm coordinating the proposed remodel of the existing Wendy's located at 2300 NW 9th in Corvallis. We are headed towards a permit submittal the week of Dec. 15th and was hoping to hook up with the appropriate contact person at your office to discuss submittal requirements, fee's, etc. Can you help with this request. Thanks

Jeff

--
Jeffrey A. Lightheart, A.I.A.
LLB Architecture
Vancouver, WA

Disclaimer: This e-mail message may be a public record of the City of Corvallis. The contents may be subject to public disclosure under Oregon Public Records Law and subject to the State of Oregon Records Retention Schedules. (OAR:166.200.0200-405)